

**GOVERNMENT OF TELANGANA
MINORITIES WELFARE (ESTT.II) DEPARTMENT**

Circular Memo.No.4320/Estt-II/A1/2017

Date:31.08.2018

Sub: Telangana Secretariat - Minorities Welfare Department - Guidelines on grounding of Self Employment / Economic Support Schemes with 100% subsidy to eligible Minority Beneficiaries for Unit Cost upto Rs.50,000/- and 80% subsidy to eligible Minority Beneficiaries for Unit Cost from Rs.50,001/- to Rs.1,00,000/- Orders - Issued.

- Ref: 1) G.O.Ms.No.101 Social Welfare (SCP -I) Dept., Dt:31-12-2013.
2) G.O.Rt.No.230, Minorities Welfare (Estt-II) Dept., Dt:30-12-2015.
3) Letter from the VC&MD, TSMFC, Hyd., No.387/
TSMFC/loans/2017, Dt:18-08-2018.
4) G.O.Ms.No.41, Minorities Welfare (Estt-II) Dept., Dt:29-08-2018.

The attention of all the District Collectors, the Vice Chairman & Managing Director, Telangana State Minorities Finance Corporation, Hyderabad and the Managing Director, Telangana State Christian Minorities Finance Corporation, Hyderabad are invited to the references cited, wherein Government have issued guidelines for implementation of Self Employment / Economic Support Schemes to the Minority beneficiaries in the State.

2. In the reference 3rd cited, the Vice Chairman & Managing Director, Telangana State Minorities Finance Corporation, Hyderabad stated that vide G.O.Ms.No.101 Social Welfare (SCP-I) Dept., Dt:31-12-2013 and G.O.Ms.No.230 M.W (Estt- II) Dept., Dt:30-12-2015, Government have issued funding pattern of subsidy to implement the Self Employment/ Economic Support Scheme with the following pattern of subsidy for Minorities in the State:-

CATEGORY	SUBSIDY	BANK LOAN/OTHERS
I	80 % (for unit cost up to Rs.1.00 Lakh)	Balance as bank loan
II	70% (for unit cost Rs.1.00 up to Rs.2.00 Lakh)	
III	60%(limited to Rs.5.00 Lakhs for unit cost from Rs.2.01 Lakh up to Rs. 10.00 Lakhs)	

3. In the reference 4th cited, Government have issued orders modifying the subsidy pattern of the Self Employment/ Economic Support Scheme to the Minority beneficiaries from 2018-19 onwards is as follows and all the applications that were received in the financial year 2015-16 through OBMMS, but which are pending can be considered afresh in this financial year in this pattern:-

SCHEME	UNIT COST	SUBSIDY	BANK LOAN
Self Employment/ Economic Support Scheme	Up to Rs.50,000/-	100%	Nil
	Rs.50,001/- to Rs.1,00,000/-	80%	Balance as bank loan beneficiary contribution
	Rs.1,00,001/- Rs.2,00,000/-	70%	Balance as bank loan
	Rs.2,00,001/- Rs.10,00,000/-	60% or Limited to 5.00 lakhs.	

(P.T.O)

4. In view of the above and in order to implement the financial assistance schemes in a transparent and speedy manner, the Government hereby issue the following guidelines for implementation of the Self Employment / Economic Support Schemes of 100% subsidy to the unit cost of Rs.50,000/- and 80% subsidy to eligible Minority Beneficiaries for Unit Cost from Rs.50,001/-to Rs.1,00,000/- to all the eligible Minority beneficiaries in the State.

1. The Village wise/ward wise beneficiary applications belonging to category-I, shall be downloaded from OBMMS by the MPDO/Municipal Commissioner, concerned for identification of eligible beneficiaries in Joint Identification Gramsabha.
2. Joint Identification Gramasabhas to be conducted for selection of balance beneficiaries from the list available in OBMMS 2015-16, of category -I.
3. The DMWO's will be kept in-charge of the districts for taking further follow up action.
4. Selection of beneficiaries for screening and scrutiny of application is to be done in the joint identification camp in each Mandal / Municipality, by MPDO/MC's concerned.
5. 33% reservation to women beneficiaries and 3% for disabled beneficiaries is to be allocated while selection at Mandal level.
6. Only **one member of the family is eligible for the loan**, spouse of the member, one house hold/door number and same fathers name of same family are not eligible for loan.
7. Grounding of units at MPDO and Municipal Commissioner level for Economic Support Schemes, the District level monitoring committee chaired by the District Collector/DMWO/LDM with the following members shall **monitor the selection process, implementation, grounding and monitoring** of the schemes:

i) District Level Monitoring Committee:

1. District Collector	Chairman
2. DMWOs	Member/ Convener
3. Lead District Manager of banks	Member
4. Chief Executive Officer, Zilla Parishad	Member
5. District Rural Development officer	Member
5. Child, women, & Disabled Welfare officer	Member
6. GM industries, Khadi & Village industries	Member
7. District Youth welfare officer	Member

ii) The District level monitoring Committee shall perform the following functions:-

- a) Ensure the Constitution of selection Committees at the Mandal level and ensure that the selection of beneficiaries is done transparently, without bias, within the time frame.
- b) Preparation of the District Action Plan of the Economic Support Schemes.
- c) Review the progress of the schemes at frequent intervals at all level.
- d) District Level Committee shall examine any complaints in the process of selection of beneficiary and grounding of schemes etc.
- e) Any other intervention that may be needed for the successful Implementation managing the schemes.

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iii) **The composition of the screening cum selection committee at Mandal/Municipal level shall be as follows:**

- a) MPDO / Municipal Commissioner (Municipality) / Zonal Commissioner / Commissioner in case of Municipal Corporation-**Convenor**.
 - b) Representative of the DMWO Minority Finance Corporation.
 - c) Representative of DRDO.
 - d) President Minority Mandal Mahila Samakhya / Town / Slum level Federation in respect of Municipalities and Municipal Corporations.
8. All the applicants who have applied through OBMMS (2015-16) of category I will be considered by the Mandal level committee, & district level committee, for screening of eligible beneficiaries as per G.O Ms.No.101 Social Welfare (SCP -I) Dept., Dt:31-12-2013 and G.O.Ms.No.230 M.W (Estt- II) Dept., Dt: 30-12-2015 .
9. The MPDO, Panchayat Secretary / Municipal Staff have to certify that, only one of the family member is availing loan.(one house hold/door number and same fathers name of same family are not eligible for loan)
- 10.The annual family income of the applicant should have **below Rs.1,50,000/- in Rural areas and Rs.2,00,000/- in Urban** areas income certificate issued at the time of registration in OBMMS will be taken as relevant even today. In any case where ever the Mandal level committee or district level committee find that the income of the applicant is higher than what is mentioned in the certificate they can seek for fresh certificate.
11. Age limit from **21 to 55** years. Aadhaar card/Ration card (food security card) to be submitted by the applicants as a proof.
12. During the selection of beneficiaries, priority shall be given as follows:
- a) Poorest of the poor
 - b) Widow / Destitute women,
 - c) Physically handicapped the applicant (should not have got similar other benefits from the Govt., under economic support scheme.
- 13.The MPDO/Municipal Commissioner shall scrutinize the document of the selected beneficiaries and transfer them to the O/O DMWO Within time frame.
- 14.The beneficiary's contribution shall be deposited by opening Non operative Saving Bank Account in service area bank and the copy of bank pass book shall be enclosed for verification of contribution deposited amount.
15. The DMWO office shall also scrutinize the documents for their genuineness.
- 16.The VC & Managing Director TSMFC shall obtain the list of selected beneficiaries proceedings of the District collector along with Joint identification camps beneficiaries selected.
- 17.Generating online subsidy release proceedings approved by Vice Chairman & Managing Director, TSMFC will generate online subsidy release proceeding which has been received from District Collector.
18. O/o the VC & Managing Director will enter the cheque details in OBMMS web portal (HO accounts login).
- 19.The MPDO/ concerned is responsible for grounding of scheme and distribution of cheques in the presence of public representative in gramasabha as per schedule decided by the District Collector.
- 20.MPDO/ Municipal commissioner shall take a credit invoice from the beneficiary before handing over the cheque.

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21. MPDO / Municipal commissioner concerned shall ensure grounding of unit after distributing the cheque by subsequently visiting the village/ ward and take two working still photographs with beneficiary standing with asset grounded unit.
22. The MPDO should furnish the **Utilization certificate along with supplier's invoice within 15 days from the release** of subsidy and grounding of the unit to DMWO concerned for onward transmission to the VC & MD TSMFC, Hyderabad.

4. All the District Collectors, the Vice Chairman & Managing Director, Telangana State Minorities Finance Corporation, Hyderabad, the Managing Director, Telangana State Christian Minorities Finance Corporation, Hyderabad and all District Minority Welfare Officers in the State shall take necessary further action accordingly.

**M. DANA KISHORE,
SECRETARY TO GOVERNMENT**

To
The Vice Chairman & Managing Director,
Telangana State Minorities Finance Corporation, Hyderabad.
The Managing Director,
Telangana State Christian (Minorities) Finance Corporation, Hyderabad.

Copy to:-

The Director, Minority Welfare, Telangana State, Hyderabad.
All District Collectors in Telangana State.
All District Minority Welfare Officers in Telangana State.
The Project Manager, Centre for Good Governance, Hyderabad.
The P.S to the Special Secretary to Hon'ble Chief Minister (BR).
The P.S to Hon'ble Deputy Chief Minister (Revenue).
The P.A to Advisor to Government, Minorities Welfare.
The P.A to Secretary to Government, Minorities Welfare Department.
The Finance (EBS.III) Department.
Sc/Sf.

//Forwarded :: By Order//


SECTION OFFICER